



Official Proceedings of the Buffalo Bridges Human Service Zone Board – September 6, 2022

At 11:01 a.m., Zone Director, Mandi Freije called the regular meeting (via Teams Meeting) of the Buffalo Bridges Human Service Zone Board to order. Steve Cichos, Shawn Olauson, Gayle Nelson, Tracy Johnk, Lisa Johnson, and Tom Overn was present. Wanda Larson Site Supervisor (Barnes Office). Carrie Anderson Foster Care/ In Home Supervisor, Shannon Davis HR Director, and Warren Abrahamson News Dakota attended.

Johnson made a motion, seconded by Nelson, to approve the presented minutes. Roll call vote taken. Motion carried.

Cichos made a motion to approve the presented vouchers, seconded by Johnk. Roll call vote taken. Motion carried.

Carrie Anderson was introduced to the board as the new Foster Care In Home Supervisor housed in Barnes County. Anderson worked as a CPS worker prior to this position. Anderson informed the board she has had some experience with Foster Care and In Home cases and looks forward to more long-term service to foster families.

Freije informed the board she attended the August 16 commission meeting in Barnes. Freije presented the commission with information for staff working in Barnes and also staff that will need access to office space when occasionally working in the Barnes office. The board states they will explore some options for future space. The board requested three weeks to hold discussion regarding the office space.

Freije told the board currently we are almost fully staffed. An eligibility worker will start on September 1st, a CPS worker starts September 19th, the lead EW worker position had been filled and this position will be advertised to fill. An intern will start in the Jamestown office on August 23rd and will work 2 days a week in the office. Another intern will start in January and will be working in the Valley City Office.

In other business, Freije discussed her 6-month evaluation which is due September 21st. Freije will send her evaluation to the state to complete. Once completed will send to the zone board members for their comments.

Freije informed the board that the next board meeting date conflicts with a State Meeting and asked the board if they would be in agreement to reschedule the October 4th meeting to October 3rd at 10:00 am. The board was in agreement and the meeting will be held on that date.

The November 1, 2022, Zone Board meeting will be held both in person and virtually through Teams.

At 11:39 a.m., Overn made a motion to adjourn the meeting, seconded by Nelson. Motion carried.

ATTEST:

Mandi Freije, Zone Director

Gayle Nelson, Secretary