

Official Proceedings of the Stutsman County Commission - January 17th, 2012

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Casey Bradley, Auditor/COO, contacted Fritz Fremgen, States Attorney, for an opinion on publishing the wages of Stutsman County employees. Fremgen said we are required by state statute to print the wages of all Stutsman County paid employees. Schwartz made a motion, seconded by Ova to publish the 2012 anticipated wages. Motion Carried.

Casey Bradley, Auditor/COO, presented the South Central Dakota Regional Council Joint Powers Agreement. Ova made a motion, seconded by Marks to approve the South Central Dakota Regional Council Joint Powers Agreement. Motion Carried.

Bids were opened for providing electrical labor and electrical parts. Bids were as follows: Curtis Electric, LTD - \$40.00/hour with material at cost plus 10%; Jamestown Electric - \$35.00/hour with material at cost plus 5%; Scott's Electric, LLC - \$44.00/hour with material at cost plus 10%. Neys made a motion, seconded by Schwartz to accept the bids of Curtis Electric, LTD, Jamestown Electric, and Scott's Electric, LLC with a preference to the low bid of Jamestown Electric and Curtis Electric. Roll Call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Bids were opened for providing plumbing labor and plumbing parts. Bids were as follows: Bob's Plumbing and Heating, Inc. - \$60.00/hour with materials at cost plus 10%. Ova made a motion, seconded by Marks to accept the bid of Bob's Plumbing and Heating, Inc. with a preference to the low bid of Bob's Plumbing and Heating, Inc. Roll Call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Jim Fettig, Courthouse Maintenance Supervisor, presented information on the Courthouse facility grant. The grant bid opening is in January and the grant would be paid 75% with federal dollars and 25% by the Courthouse. This is to get better security in our facility. The grant is requesting the use of keycards which eventually we will use our employee identification cards for electronic door openers and this would also create a log each time the card is swiped.

Toni Hible, County Director of Tax Equalization, and Darrel from the City of Jamestown, made a request for tax abatement on parcel number 74-4133900. Schwartz made a motion, seconded by Marks to accept the request for tax abatement on parcel number 74-4133900. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Steve Thompson, Interstate Engineering, presented information on the two grade raise projects, project number CER-4717(085) which is located two miles south of Cleveland and CER-4717(090) which is at Hehn Schaffer Lake north of Gackle. The Hehn Schaffer Project had three options to choose from – To do nothing, to do a 3.1 grade raise, or realignment. Schwartz made a motion, seconded by Marks to do a 3.1 grade raise for project number CER-4717(085), the Hehn Schaffer Project. Roll Call vote: Neys, Klose, Ova, Marks, Schwartz vote aye. The Cleveland South project had three options to choose from – To do nothing, to do a 3.47 grade raise or realignment. Marks made a motion, seconded by Neys to do a 3.47 grade raise on project

number CER-4717(090), the Cleveland South Project. Roll Call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Casey Bradley, Auditor/COO, updated information on the Cultural Research Study. We received one quote from Beaver Creek Archeology in the amount of \$750.00. Marks made a motion, seconded by Schwartz to accept the bid from Beaver Creek Archeology for the Cultural Research Study in the amount of \$750.00. Roll Call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Renee Valenta, Interim Treasurer, presented the Pledge of Depositories as follows: (institution, total deposit, and securities pledged) Bank Forward, Dakota Heritage Bank, First Community Credit Union, Gate City Bank, Northland Financial, Unison Bank, US Bank, Wells Fargo Bank, N.A. Ova made a motion, seconded by Marks to accept the Pledge of Depositories. Roll Call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Wendy Thompson, County Wellness Committee, presented information on the Stutsman County Wellness Program with a request to approve the comprehensive wellness hours. Stutsman County receives a 1% premium reduction with Blue Cross Blue Shield for having this program in place. Schwartz made a motion, seconded by Marks to approve the comprehensive wellness hours for the Stutsman County Wellness Program. Motion Carried.

Casey Bradley, Auditor/COO, informed the commissioners that there are several credit cards that exist for Stutsman County and the commissioner's board has never appointed anyone as designation of Authority. Casey Bradley, Auditor/COO, is requesting that Linda Chadduck, Deputy Auditor, and himself to be appointed as the authorized agents for the application of credit cards. Casey Bradley will bring back a list for approval from the Commissioner's. Ova made a motion, seconded by Schwartz to appoint Casey Bradley and Linda Chadduck as Designation of Authority for Credit Cards. Motion Carried.

Casey Bradley, Auditor/COO, requested approval for a change order on the Jail Roof Project. The construction company left our job site due to an emergency at another job site. The new deadline for finishing the Jail Roof Project will change from January 15th, 2012 to February 10th, 2012. Marks made a motion, seconded by Schwartz to approve the change order for the Jail Roof Project changing the finish deadline from January 15, 2012 to February 10th, 2012. Motion Carried.

Marks made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Chad Kaiser, Sheriff, updated the commissioner's on the security changes at Stutsman County due to the start of a murder trial. Metal detectors will be in place at the front door of the Law Enforcement Center and at the Courthouse, all doors will be locked, and the bathroom project that was scheduled to start will be on hold. Kaiser may have the Deputy Reserves help out during this time as well as the Jamestown Police Department offered to help out with any security issues.

At 8:59 a.m., a motion to adjourn was made by Neys, seconded by Schwartz. Motion Carried.

ATTEST:

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman