

At 8:00 a.m. the mid-month meeting of the Stutsman County Commission was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

Mike Zimmerman, County Highway Superintendent, presented the 2007 annual road department report and a revised 2008 road department manual. The manual had changes in the rates charged to cities and townships for services. Rate increases followed FEMA guidelines. The rate increases would be reviewed and acted upon at the next Commission meeting. Zimmerman requested permission to purchase a welder and a hot water pressure washer. Kaiser made a motion that was seconded by Neys to allow the purchases. Roll call vote – Ova, Marks, Kaiser, Neys and Klose voted aye.

Zimmerman requested a letter from the Commission to solicit help year around from the ND Highway Patrol for assistance with compliance of weight restrictions on County roads. Neys made a motion that was seconded by Kaiser to request the ND Highway Patrol's assistance. Motion carried.

Zimmerman requested permission for out-of-state travel January 22 and 23 to Illinois for two Commissioners and himself and for out-of-state travel January 30 through February 1 to Wisconsin for one employee and one Commissioner, both at no expense to the County. A motion was made by Ova and seconded by Kaiser to allow the out-of-state travel. Motion carried.

Zimmerman reviewed the cost estimates for paving County Highway 38 (Ypsilanti road). The estimated cost was \$2.2 million plus engineering. The project was scheduled for bid on March 28<sup>th</sup>. Noel Johnson, County COO, projected \$1.6 million as total funds available for the project from Federal Aid funds and from the Matching Federal Aid property tax levy, so there was a potential shortfall of \$1.0 million. The State had occasionally allowed borrowing ahead on future Federal Aid money, but they would make no firm commitment to allow it this year. Ova made a motion that was seconded by Kaiser to tentatively commit General Fund Sub-account funds to cover any shortfall and to require repayment of those funds from future road tax collections. Roll call vote – Marks, Kaiser, Neys, Klose and Ova voted aye.

Kaiser made a motion that was seconded by Marks to advertise for gravel crushing bids. Motion carried.

Connie Ova, CEO-JSDC, requested the annual funding for South Central Dakota Regional Council dues and Small Business Development Center funding. The \$26,612 request would be split 63/37 City/County. Ova made a motion that was seconded by Neys to approve \$9,846.44 in County funds. Roll call vote - Kaiser, Neys, Klose, Ova and Marks voted aye.

Ms. Ova requested approval of \$3,000 on a 90/10 City/County split for updating the "Community Labor Availability and Underemployment Study" for Jamestown and Stutsman County. A motion was made by Neys and seconded by Marks to approve the \$300 in County funds. Roll call vote – Neys, Klose, Ova, Marks and Kaiser voted aye.

Ms. Ova requested approval of a change to the JSDC Policies and Procedures regarding claw backs – "Each specific project requires legal documentation setting forth the terms and conditions of funding." Ova made a motion that was seconded by Marks to approve the change. Roll call vote – Klose, Ova, Marks, Kaiser and Neys voted aye.

Jan Thompson, County Treasurer, presented the Pledge of Securities. The institutions, total deposits, and securities pledged are as follows: Bank Forward, \$3,520,000.00, \$4,698,858.13; First Community Credit Union, \$1,000,000.00, \$1,189,000.00; Northland Financial, \$90,000.00, \$100,000.00; Unison Bank, \$2,279,935.77, \$2,719,019.31; US Bank, \$111,144.12, \$1,106,931.21; Wells Fargo Bank NA, \$3,865,084.98, \$16,175,179.50. Ova made a motion that was seconded by Neys to approve the Pledge of Securities. Roll call vote – Ova, Marks, Kaiser, Neys and Klose voted aye.

Thompson reported that the County had received \$562,793.66 in 2007 interest revenue. Kaiser made a motion that was seconded by Marks to designate the following as County depository banks: Bank of North Dakota - Bismarck; Bank Forward - Jamestown; Dakota Heritage Bank - Streeter; First Community Credit Union - Jamestown; Gate City Bank - Jamestown; Northland Financial Bank - Medina; Northland Financial Bank - Steele; Unison Bank - Jamestown; US Bank - Jamestown; Wells Fargo Bank NA - Jamestown. Roll call vote – Marks, Kaiser, Neys, Klose and Ova voted aye.

A motion was made by Ova and seconded by Kaiser to accept the following price quotations for: electrical labor and parts and plumbing and heating labor and parts: Curtis Electric, Ltd. for electrical

labor at \$38.50/hour and material cost plus 10% and Bob's Plumbing and Heating, Inc. for plumbing and heating service at the rate of \$55.00/hour/man and materials at 10% over cost. Motion carried.

Kaiser made a motion that was seconded by Neys to grant Josh Smaage a one leave week of absence, February 4 – 8, 2008 to attend fireman's training for Aircraft Rescue Fire Fighting (ARFF) in Fort Worth, Texas. Motion carried.

A motion was made by Marks and seconded by Kaiser to pay \$257.50 in taxable meals and to pay the mid-month bills. Roll call vote – Kaiser, Neys, Klose, Ova and Marks voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL	0041619	22.29	ALLTEL
	0041624	544.55	BROWN/JEANNE SEXTON
	0041633	60.00	CHAMBER OF COMMERCE
	0041640	508.65	DAUER'S TROPHIES
	0041641	1,295.00	DKK GUARDIANSHIP SERVICES INC
	0041646	109.51	HAROLDSON'S OFFICE SUPPLY
	0041650	45.00	JAMES VALLEY CAREER & TECHNOLOGY
	0041656	217.50	KROPP LAW OFFICES PC
	0041657	40.50	LANDSCOOT/MICHAEL
	0041658	2,670.41	M D U
	0041661	1,450.00	MEDINA RESCUE SQUAD
	0041664	10,651.10	N D ASSOCIATION OF COUNTIES
	0041665	100.00	N D ASSOCIATION OF COUNTY ENGINEERS
	0041666	150.00	N D SAFETY COUNCIL
	0041667	671.30	N D STATE TAX COMMISSIONER
	0041670	865.20	NEOPOST INC
	0041672	28.99	OFFICELAND
	0041680	991.35	STUTSMAN COUNTY AUDITOR
	0041683	102.57	TDS METROCOM
	0041686	1,500.00	UNITED STATES POSTAL SERVICE
		22,023.92	Final Total
911 EMERGENCY PHONE SYSTEM	0041621	3,492.00	AVTEX INCORPORATED
	0041637	146.49	DAKOTA CENTRAL TELE. JMTN
	0041638	521.00	DAKOTA CENTRAL TELECOMMUNICATIONS
	0041676	1,291.60	QWEST
	0041683	2.12	TDS METROCOM
		5,453.21	Final Total
ROAD FUNDS	0041623	285.75	BECKER/HARRY
	0041625	599.40	BUSKNESS/JOHN O
	0041626	296.65	BUTLER MACHINERY CO
	0041627	9.93	C H CARPENTER LUMBER CO
	0041628	391.69	CARQUEST AUTO PARTS
	0041629	25.74	CATCO PARTS & SERVICE
	0041631	81.27	CENTRAL BUSINESS SYSTEMS, INC
	0041634	104.05	CNH CAPITAL
	0041636	65.39	CPR SAVERS & FIRST AID SUPPLY
	0041637	161.92	DAKOTA CENTRAL TELE. JMTN
	0041639	6.00	DAKOTA VALLEY ELECTRIC
	0041647	117.85	HOME OF ECONOMY
	0041649	7.00	INSURE FORWARD
	0041653	6,335.25	JOB SERVICE NORTH DAKOTA
	0041655	519.30	KOBLE/RON
	0041658	1,472.12	M D U
	0041659	62.25	MAC'S INC
	0041660	26.80	MEDINA CITY AUDITOR - DD
	0041663	177.64	N A P A AUTO PARTS
	0041664	26,450.09	N D ASSOCIATION OF COUNTIES
	0041665	420.00	N D ASSOCIATION OF COUNTY ENGINEERS
	0041671	35.37	O'REILLY AUTOMOTIVE INC.
	0041672	230.08	OFFICELAND
	0041674	39.58	OTTER TAIL POWER CO
	0041675	147.60	OTTO'S WELDING & MACHINE SHOP
	0041685	1,165.45	TRUDELL
	0041687	121.75	VERIZON WIRELESS
	0041690	57.60	VINING OIL CO.
	0041692	2,455.56	WALLWORK INC/W W
	0041693	77.47	WALMART COMMUNITY BRC
	0041694	663.83	WEST END HIDE & FUR
	0041695	42.24	WILHELM INC/DON
	0041697	252.00	YPSILANTI EQUITY ELEVATOR
	0041698	887.80	3-D SPECIALTIES, INC.
		43,792.42	Final Total
SOCIAL SERVICES		6,804.58	Final Total
COUNTY PARK	0041619	32.91	ALLTEL
	0041653	469.33	JOB SERVICE NORTH DAKOTA

	0041662	400.00	MONTPELIER CITY
	0041664	1,171.79	N D ASSOCIATION OF COUNTIES
	0041676	121.53	QWEST
	0041696	1,000.00	YPSILANTI COMMUNITY CLUB
		3,195.56	Final Total
COUNTY CORRECTIONAL CENTER			
	0041658	2,590.46	M D U
	0041664	17,301.42	N D ASSOCIATION OF COUNTIES
	0041667	7.20	N D STATE TAX COMMISSIONER
	0041676	389.96	QWEST
	0041683	59.58	TDS METROCOM
		20,348.62	Final Total
WEED CONTROL			
	0041619	90.79	ALLTEL
	0041664	1,943.09	N D ASSOCIATION OF COUNTIES
	0041668	320.00	N D WEED CONTROL ASSN
	0041674	8.27	OTTER TAIL POWER CO
	0041683	1.71	TDS METROCOM
		2,363.86	Final Total
HISTORICAL SOCIETY			
	0041643	6,000.00	FRONTIER VILLAGE ASSN
	0041679	6,000.00	STUTSMAN CO MEMORIAL MUSEUM
		12,000.00	Final Total
VETERANS SERVICE			
	0041664	187.72	N D ASSOCIATION OF COUNTIES
	0041669	30.00	NATIONAL ASSOCIATION OF CO VETERANS
	0041683	9.07	TDS METROCOM
		226.79	Final Total
COUNTY AGENT			
	0041631	146.75	CENTRAL BUSINESS SYSTEMS, INC
	0041664	163.42	N D ASSOCIATION OF COUNTIES
	0041673	283.35	OLSON/THOMAS
	0041683	123.85	TDS METROCOM
		717.37	Final Total
COUNTY ADVERTISING			
	0041640	80.24	DAUER'S TROPHIES
		80.24	Final Total
EMPLOYEES HOSPITAL INS			
	0041632	70.00	CENTRAL VALLEY HEALTH
	0041682	14.00	STUTSMAN COUNTY TREASURER
		84.00	Final Total
LIBRARY FUND			
	0041619	22.28	ALLTEL
	0041622	516.08	BAKER & TAYLOR BOOKS
	0041630	71.88	CENTER POINT LARGE PRINT
	0041638	49.95	DAKOTA CENTRAL TELECOMMUNICATIONS
	0041642	335.40	FARMERS UNION OIL CO-CENEX
	0041644	455.76	GALE GROUP/THE
	0041645	4,656.00	GREENBERG ROOFING
	0041652	9.90	JENSEN/AGNES
	0041654	27.00	JORGENSEN/LA RAE
	0041658	338.88	M D U
	0041664	190.10	N D ASSOCIATION OF COUNTIES
	0041672	36.88	OFFICELAND
	0041674	200.98	OTTER TAIL POWER CO
	0041676	72.56	QWEST
	0041677	20.58	SCHUBERT'S CARPET ONE
	0041678	45.00	STRUXNESS/VICKI
	0041689	22.50	VIGESAA/VERNON
	0041691	216.68	VISA
		7,288.41	Final Total
DRUG PROGRAM			
		1,372.38	Final Total
COUNTY HAZARDOUS CHEMICAL ACCOUNT			
	0041681	21.25	STUTSMAN COUNTY CORRECTIONAL CENTER
		21.25	Final Total
DATA PROCESSING			
	0041620	2,607.10	AMERICAN COMMUNICATIONS INC
	0041635	1,980.96	COMPUTER PROFESSIONAL,ULTD,INC
	0041648	532.20	INFORMATION TECHNOLOGY DEPT
	0041672	146.98	OFFICELAND
	0041683	14.49	TDS METROCOM
		5,281.73	Final Total
JOB INCENTIVE FUND			
	0041651	16,400.00	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
		16,400.00	Final Total

Neys made a motion that was seconded by Ova to approve the following 2007 expenditure budget amendments: 16-166-6394, \$2,000 to \$5,000; 19-000-6999, \$0 to \$36,200; 20-000-6810, \$28,000 to \$29,500; 21-134-6700, \$5,950 to \$40,000; 22-000-6313, \$0 to \$43,000; 22-000-6360, \$0 to \$500; 33-000-6671, \$400,000 to \$640,000; 35-000-6711, \$10,000 to \$13,000; 37-000-6397, \$100,000 to \$114,000; 49-000-6700, \$35,000 to \$41,200; 53-000-6700, \$25,000 to \$60,000; 54-000-6680, \$0 to

\$1,500; 57-124-6374, \$500 to \$1,300; 71-000-6810, \$25,500 to \$27,500; 73-000-6810, \$120,000 to \$129,000; 77-000-6366, \$140,000 to \$250,000; and 85-000-6810, \$18,300 to \$19,600. Roll call vote— Neys, Klose, Ova, Marks and Kaiser voted aye.

Commissioner Marks noted a revision that the four year road patching expense was over \$515,000 not \$237,000 as presented within the long-range road plan.

A motion to adjourn was made by Neys and seconded by Marks. At 9:18 a.m. the January 22, 2008 Stutsman County Commission meeting was adjourned.

ATTEST:

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Noel A. Johnson  
County COO (Auditor)

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Mark Klose  
Commission Chairman