

Official Proceedings of the Stutsman County Commission

March 6, 2007

At 4:00 p.m. the regular monthly meeting of the Stutsman County Commission was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

A motion to approve the minutes of the February meetings was made by Neys and seconded by Marks. Motion carried.

Jerry Bergquist, Chairman of the Personnel Committee, presented a proposal from Archer Company to review the county's pay system. Also present was Linda Chadduck, Deputy Auditor. The \$6,000 proposal would compare county personnel's salary ranges to the competitive market. This review was necessary every five years. The problems with retaining correction officers illustrated potential problems when pay ranges were not kept competitive with competing job markets. Individual job description review was not part of the proposal. Any job description review would be completed and charged per prior agreement. A motion was made by Kaiser and seconded by Ova to accept the proposal and proceed with obtaining a formal contract. Motion carried.

Tracey Trapp, Administrator of the Law Enforcement Center (LEC), presented an LEC Governing Board recommendation for hiring engineers for the security system upgrade at the LEC. Three firms had submitted proposals - two had replied to interview questions. The LEC Board recommended hiring Prairie Engineering, P.C. from Bismarck. Kaiser made a motion that was seconded by Marks to engage Prairie Engineering, P.C. for the LEC security system upgrade at the LEC. Roll call vote - Ova, Marks, Kaiser, Neys and Klose all voted aye.

Mike Zimmerman, County Highway Superintendent, requested permission to purchase a packer and lift at a cost of \$19,250. Motor grader bids had been \$30,000 under budget. These saved funds could be used for the purchase. Neys made a motion that was seconded by Kaiser to authorize the purchase. Roll call vote - Marks, Kaiser, Neys, Klose and Ova all voted aye.

Mr. Zimmerman requested permission to purchase a scale to mount on the loader used for loading out of county gravel pits. Loads had been estimated based on bucket size. This usually resulted in a variance between estimated load size and actual load size. Saved funds from the motor grader purchase would be used to pay for the scale. A motion was made by Kaiser and seconded by Marks to authorize purchasing the scale. Roll call vote - Kaiser, Neys, Klose, Ova and Marks all voted aye.

Mr. Zimmerman presented a breakdown of the Highway Department personnel by position: office personnel (3), foreman (2), coordinators (2), Equipment Operator II (10) and Equipment Operator III (11). He requested permission to advertise for an EQ II to fill a vacancy. Marks made a motion that was seconded by Kaiser to advertise for an EQ II. Motion carried.

Ova made a motion that was seconded by Neys to cancel \$699.31 (1983-1987) in consolidated taxes on parcel #76-1000270 so the City of Kensal could acquire the property. Roll call vote - Neys, Klose, Ova, Marks and Kaiser all voted aye.

Zenith Mayer, The Jamestown Sun/Prairie Post Advertising, asked the Commission to consider placing an ad in the upcoming Progress Addition. This year's theme was "unsung heroes". Ova made a motion that was seconded by Kaiser to purchase a half page ad. Roll call vote - Klose, Ova, Marks, Kaiser and Neys all voted aye.

At 4:36 p.m. the Commission meeting was recessed for the Park Board meeting.

STUTSMAN COUNTY PARK BOARD MEETING

March 6, 2007

At 4:41 p.m. the Stutsman County Park Board meeting was called to order by Chairman Klose. Members present were Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys, Mark Klose, and Mark Schlecht. Bob Woodward was absent. Also present was Larry Kuntz, Bureau of Reclamation, and Dennis Lorenz, County Park Superintendent.

A motion was made by Neys and seconded by Ova to approve the minutes of the February meeting. Motion carried.

Ova made a motion that was seconded by Marks to approve the bills. Roll call vote - Ova, Marks, Kaiser, Neys, Klose, and Schlecht all voted aye.

| Fund | Warrant No | Amount | Vendor Name |
|-------------|------------|--------|--------------------------|
| COUNTY PARK | 0037931 | 490.00 | NORTHERN PLAINS ELECTRIC |
| | 0037950 | 181.18 | QWEST |
| | | 671.18 | Final Total |

The Notice of Fish House Removal would be published. Fish houses had to be removed by March 15th. The houses had to be removed from Reclamation and Corp property by April 11.

Marks made a motion that was seconded by Ova to approve the special use permit for a "Walk/Run with Christ" event to be held at the Reservoir June 23, 2007. Motion carried.

Dennis Lorenz, County Park Superintendent, reported that the "Polar Plunge" had good attendance and about \$14,000 was raised. Improvements at the Frisbee golf course continued - a state tournament would be scheduled this year. Dr. Smette and Christina Wiedderick were working on another grant for the Parkhurst horse camp. The grant would seek to create another trail from Arrowwood Refuge through the Bureau land adjacent to the Reservoir.

Noel Johnson, County COO, shared correspondence from Jack Uehran regarding the continued disagreement over several lots at the Spiritwood Lake campground. The Park Board would schedule the item for the next meeting after consulting with the State's Attorney.

A motion to adjourn was made by Ova and seconded by Kaiser. At 4:55 p.m. the March, 2007 Park Board meeting was adjourned.

At 4:56 p.m. the Stutsman County Commission meeting was called back to order with all Commissioners present.

Kaiser made a motion that was seconded by Marks to send a letter to the North Dakota Highway Patrol requesting assistance in enforcing Weight Restrictions on County Highways. Motion carried.

Kaiser made a motion that was seconded by Marks to pay the monthly bills. Roll call vote - Ova, Marks, Kaiser, Neys and Klose voted aye.

| Fund | Warrant No | Amount | Vendor Name |
|----------------------------|------------|-----------|------------------------------------|
| GENERAL | 0037820 | 25.00 | ANDERSON/CHARLOTTE |
| | 0037823 | 100.45 | BERGQUIST/JERRY |
| | 0037824 | 100.00 | BEST WESTERN DOUBLEWOOD INN |
| | 0037825 | 100.00 | BLACK/THOMAS E |
| | 0037833 | 109.51 | C H CARPENTER LMBR CO |
| | 0037841 | 180.00 | CENTRAL DAKOTA MECH INC |
| | 0037844 | 4,191.71 | CITY OF JAMESTOWN |
| | 0037853 | 157.47 | DACOTAH PAPER CO |
| | 0037857 | 33.00 | DAUER'S TROPHIES |
| | 0037866 | 300.00 | EDDY FUNERAL HOME |
| | 0037870 | 27.32 | FEDEX |
| | 0037872 | 31.99 | GALL'S INC |
| | 0037876 | 102.98 | HAROLDSON'S OFFICE SUPPLY |
| | 0037879 | 220.00 | HOLIDAY INN OF FARGO |
| | 0037883 | 34.50 | J & L SERVICE |
| | 0037884 | 1,250.00 | JAMESTOWN AMBULANCE |
| | 0037886 | 740.12 | JAMESTOWN SUN |
| | 0037890 | 7.82 | JETSTREAM CAR WASH |
| | 0037891 | 62.50 | JOHNSON/NOEL |
| | 0037899 | 25.00 | LATUSECK/LESLIE J |
| | 0037900 | 25.00 | LATUSECK/LYNNEL PAIGE |
| | 0037903 | 104.75 | MAC'S INC |
| | 0037906 | 60.00 | MAYER/JEROME P |
| | 0037907 | 790.00 | MEDINA AMBULANCE SERVICE |
| | 0037909 | 480.00 | MERRICK & SCHAAR P.C. |
| | 0037915 | 294.00 | N D ASSOCIATION OF COUNTIES |
| | 0037917 | 19.00 | N D COUNCIL OF EDUCATIONAL LEADERS |
| | 0037928 | 134.00 | NDPSE-MATHCOUNTS |
| | 0037929 | 15.00 | NETWORK CENTER COMMUNICATIONS |
| | 0037933 | 80.97 | OFFICELAND |
| | 0037938 | 60.00 | ORR/DAVID F |
| | 0037939 | 14.95 | ORR"IGINALS |
| | 0037940 | 3,009.04 | OTTER TAIL POWER CO |
| | 0037950 | 719.82 | QWEST |
| | 0037952 | 45.90 | RANDY'S AUTO EXPRESS |
| | 0037957 | 160.50 | RICHARDS/BRENDA M |
| | 0037962 | 915.62 | SCHERR/JODIE KOCH |
| | 0037966 | 110.00 | SEVEN SEAS MOTOR INN |
| | 0037968 | 305.93 | SMITTY'S CARPET SHOP, INC |
| | 0037969 | 25.00 | SPLANE/BECKY |
| | 0037974 | 27.45 | STOUDT INC/R M |
| | 0037975 | 93.77 | STREETER CITY AUDITOR |
| | 0037983 | 700.00 | TDK GUARDIANSHIP SERVICES INC |
| | 0037984 | 105.35 | TDS METROCOM |
| | 0037986 | 34.85 | THOMPSON/JAN |
| | 0037988 | 167.77 | TRANE |
| | 0037990 | 7.74 | TRUE VALUE HARDWARE |
| | 0037992 | 1,500.00 | UNITED STATES POSTAL SERVICE |
| | 0037995 | 134.95 | VISA |
| | 0037997 | 93.36 | WALMART |
| | 0037998 | 3.32 | WALMART COMMUNITY BRC |
| | | 18,037.41 | Final Total |
| 911 EMERGENCY PHONE SYSTEM | | | |
| | 0037823 | 202.92 | BERGQUIST/JERRY |
| | 0037916 | 60.00 | N D CHAPTER OF A P C O |

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|---|---------|-----------|-------------------------------|
| | 0037984 | 21.01 | TDS METROCOM |
| | | 283.93 | Final Total |
| ROAD FUNDS | | | |
| | 0037819 | 596.96 | ANDERSON/CHARLES |
| | 0037821 | 278.80 | BECKER/HARRY |
| | 0037828 | 15.00 | BRICKNER/GERALD B |
| | 0037829 | 97.93 | BUFFALO CITY DIESEL |
| | 0037832 | 46.00 | BUTLER MACHINERY CO |
| | 0037837 | 239.03 | CARQUEST AUTO PARTS |
| | 0037838 | 998.11 | CATCO PARTS & SERVICE |
| | 0037844 | 4,600.95 | CITY OF JAMESTOWN |
| | 0037869 | 43.74 | FASTENAL CO |
| | 0037875 | 75.73 | HALL G M C |
| | 0037879 | 220.00 | HOLIDAY INN OF FARGO |
| | 0037880 | 38.88 | HOME OF ECONOMY |
| | 0037895 | 295.61 | KOBLE/RON |
| | 0037901 | 318.37 | LAWSON PRODUCTS INC |
| | 0037902 | 148.31 | M D U |
| | 0037903 | 226.05 | MAC'S INC |
| | 0037904 | 50.00 | MARGIE HANDY WORK |
| | 0037908 | 1,215.00 | MEDINA CITY AUDITOR |
| | 0037913 | 104.43 | MOTOR WORKS |
| | 0037914 | 774.91 | N A P A AUTO PARTS |
| | 0037925 | 1,660.69 | N W TIRE INC |
| | 0037930 | 556.00 | NEWMAN SIGNS |
| | 0037931 | 58.00 | NORTHERN PLAINS ELECTRIC |
| | 0037933 | 4.35 | OFFICELAND |
| | 0037940 | 942.65 | OTTER TAIL POWER CO |
| | 0037948 | 26.18 | PRAXAIR DISTRIBUTION INC |
| | 0037951 | 97.90 | RAMADA PLAZA SUITES FARGO |
| | 0037975 | 401.76 | STREETER CITY AUDITOR |
| | 0037980 | 190.00 | STUTSMAN COUNTY GLASS |
| | 0037989 | 760.90 | TRUDELL |
| | 0037993 | 302.99 | VIGESAA/RYAN |
| | 0037994 | 634.90 | VINING OIL CO. |
| | 0038002 | 271.75 | WALMART COMMUNITY BRC |
| | 0038006 | 51.39 | WEST END HIDE & FUR |
| | 0038010 | 42.36 | WOODWORTH CITY AUDITOR |
| | 0038011 | 1,914.90 | WOODWORTH FARMERS ELEVATOR CO |
| | 0038013 | 157.74 | ZIMMERMAN/MIKE |
| | | 18,458.27 | Final Total |
| REGIONAL CHILD SUPPORT ENFORCEMENT UNIT | | | |
| | | 20,650.70 | Final Total |
| SOCIAL SERVICES | | | |
| | | 20,136.81 | Final Total |
| COUNTY CORRECTIONAL CENTER | | | |
| | 0037826 | 235.87 | BOB BARKER CO |
| | 0037827 | 219.40 | BOB'S PLUMBING & HEATING |
| | 0037834 | 96.60 | C H CARPENTER LUMBER CO |
| | 0037837 | 18.48 | CARQUEST AUTO PARTS |
| | 0037841 | 1,041.00 | CENTRAL DAKOTA MECH INC |
| | 0037843 | 173.77 | CHIEF |
| | 0037844 | 483.13 | CITY OF JAMESTOWN |
| | 0037846 | 254.50 | COLE PAPERS INC |
| | 0037853 | 806.75 | DACOTAH PAPER CO |
| | 0037854 | 789.00 | DAKOTA CLINIC, LTD |
| | 0037855 | 66.57 | DAKOTA FOOD EQUIPMENT |
| | 0037860 | 1,739.63 | DEAN FOODS NC, INC |

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| | 0037868 | 281.00 | FARMER BROTHERS COFFEE |
| | 0037876 | 107.10 | HAROLDSON'S OFFICE SUPPLY |
| | 0037881 | 1,147.05 | HRS/CWD |
| | 0037883 | 119.82 | J & L SERVICE |
| | 0037887 | 406.90 | JEFFREY D DOYLE INC |
| | 0037888 | 63.00 | JERRY'S ELECTRICAL REPAIR |
| | 0037890 | 473.42 | JETSTREAM CAR WASH |
| | 0037903 | 13.50 | MAC'S INC |
| | 0037916 | 120.00 | N D CHAPTER OF A P C O |
| | 0037926 | 155.00 | NARDINI FIRE EQUIPMENT OF N D |
| | 0037929 | 15.00 | NETWORK CENTER COMMUNICATIONS |
| | 0037933 | 146.35 | OFFICELAND |
| | 0037940 | 5,250.86 | OTTER TAIL POWER CO |
| | 0037941 | 427.92 | PAN-O-GOLD BAKING CO. |
| | 0037947 | 40.81 | PLUMBMASTER |
| | 0037950 | 356.37 | QWEST |
| | 0037954 | 56.00 | REDWOOD TOXICOLOGY LABORATORY,INC |
| | 0037965 | 194.10 | SCOTT'S ELECTRIC LLC |
| | 0037973 | 2,394.86 | STEIN'S, INC |
| | 0037974 | 90.13 | STOUDT INC/R M |
| | 0037979 | 127.50 | STUTSMAN COUNTY CORRECTIONAL CENTER |
| | 0037981 | 7,065.98 | SYSCO FOOD SERVICES OF ND |
| | 0037984 | 61.56 | TDS METROCOM |
| | 0037987 | 520.45 | THRIFTY DRUG-WHITE DRUG |
| | 0037996 | 624.65 | VISA |
| | 0038000 | 202.75 | WALMART COMMUNITY BRC |
| | 0038007 | 117.00 | WEST GROUP PAYMENT CENTER |
| | 0038008 | 23.97 | WILHELM INC/DON |
| | 0038012 | 89.79 | YOUNGS |
| | | 26,617.54 | Final Total |
| WEED CONTROL | | | |
| | 0037950 | 7.74 | QWEST |
| | 0037978 | 15.69 | STUTSMAN COUNTY AUDITOR |
| | 0037984 | 0.42 | TDS METROCOM |
| | | 23.85 | Final Total |
| VETERANS SERVICE | | | |
| | 0037950 | 15.48 | QWEST |
| | 0037984 | 16.77 | TDS METROCOM |
| | | 32.25 | Final Total |
| COUNTY AGENT | | | |
| | 0037922 | 24,647.00 | N D S U EXTENSION SERVICE |
| | 0037923 | 90.00 | N D S U EXTENSION SERVICE |
| | 0037933 | 93.35 | OFFICELAND |
| | 0037960 | 46.33 | SAHR/EUNICE |
| | 0037984 | 122.16 | TDS METROCOM |
| | | 24,998.84 | Final Total |
| EMPLOYEES HOSPITAL INS | | | |
| | 0037920 | 61,066.82 | N D P E R S |
| | 0037977 | 5,000.00 | STUTSMAN COUNTY |
| | | 66,066.82 | Final Total |
| TAX REFUND | | | |
| | 0037893 | 906.21 | KENNISON/ARLANE |
| | 0037942 | 744.45 | PEDERSEN/ARLAN |
| | | 1,650.66 | Final Total |
| LIBRARY FUND | | | |
| | 0037950 | 72.81 | QWEST |
| | 0037995 | 1,086.92 | VISA |
| | 0038001 | 127.45 | WALMART COMMUNITY BRC |

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| | 1,287.18 | Final Total |
| COMMISSARY | | |
| 0037836 | 47.31 | CABLE SERVICES |
| 0037852 | 123.60 | CRAWFORD SUPPLY CO |
| 0037859 | 229.13 | DCR DISTRIBUTORS |
| 0037871 | 370.16 | FRITO LAY |
| 0037905 | 137.88 | MAXIMA SUPPLY LLC |
| 0037911 | 255.00 | MID WEST COCA COLA BOTTLING CO |
| 0037943 | 726.10 | PEPSIAMERICAS |
| 0037946 | 369.40 | PIZZA CORNER FROZEN PIZZA |
| 0037955 | 3,600.00 | RELIANCE INMATE SYSTEMS INC. |
| 0037979 | 1,014.69 | STUTSMAN COUNTY CORRECTIONAL CENTER |
| 0037996 | 24.00 | VISA |
| 0038000 | 167.66 | WALMART COMMUNITY BRC |
| | 7,064.93 | Final Total |
| DRUG PROGRAM | | |
| | 3,038.70 | Final Total |
| WITNESS ADVOCACY PROGRAM | | |
| | 100.00 | Final Total |
| DOCUMENT PRESERVATION FUND | | |
| 0037991 | 675.00 | UNDERGROUND VAULTS & STORAGE |
| | 675.00 | Final Total |
| DATA PROCESSING | | |
| 0037818 | 583.04 | AMERICAN COMMUNICATIONS INC |
| 0037824 | 200.00 | BEST WESTERN DOUBLEWOOD INN |
| 0037839 | 1,031.24 | CDW GOVERNMENT |
| 0037842 | 156.80 | CHADDUCK/LINDA |
| 0037849 | 1,904.76 | COMPUTER PROFESSIONAL,ULTD,INC |
| 0037851 | 535.98 | CPS TECHNOLOGY SOLUTIONS |
| 0037853 | 92.90 | DACOTAH PAPER CO |
| 0037873 | 156.80 | GODEL/ERIC |
| 0037950 | 15.48 | QWEST |
| 0037984 | 14.21 | TDS METROCOM |
| 0038014 | 467.13 | ZONES |
| | 5,158.34 | Final Total |
| CO EXTENSION FUND | | |
| 0037921 | 20.00 | N D S U AG COMMUNICATION |
| 0037927 | 11.20 | NATIONAL 4-H COUNCIL-SUPPLY SERVICE |
| | 31.20 | Final Total |
| JOB INCENTIVE FUND | | |
| 0037978 | 9,846.44 | STUTSMAN COUNTY AUDITOR |
| | 9,846.44 | Final Total |
| WAGES | | |
| 2358-2528 | 371,511.53 | WAGES (2-25-07) |
| | 371,511.53 | Total Wages |

A motion to adjourn was made by Neys and seconded by Marks. At 4:58 p.m. the March 6, 2007 Stutsman County Commission meeting was adjourned.

ATTEST:

Noel A. Johnson
County COO (Auditor)

Mark Klose
Commission Chairman