

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Schwartz to approve the minutes of the March 2014 meetings. Motion carried.

Josh Smaage, IT Director, requested permission for approval for out of state travel to attend a Microsoft conference in Houston, Texas on May 12th to the 15th. The training is \$2,195.00 plus hotel and air fare. The Microsoft certification exams are \$1200 and Smaage would receive half off the exam if he attended the conference. Smaage stated he has \$2500.00 in the budget for training and \$3000 for travel. Ova made a motion, seconded by Marks to approve the request. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Schwartz made a motion, seconded by Marks to approve the resolution of sponsorship for the LEC restroom remodel project as presented. Motion Carried.

Robin Iszler, Central Valley Health Unit, presented her 2013 annual report. The revenue budget in 2012 was \$2,161,506. In 2013, the revenue budget was \$2,302,090. Central Valley Health Unit receives 40% of the revenue from federal funds and 33% is from local funds. An increase in licensed facilities was seen in the restaurant field while the family planning saw a decrease in 2013. This may be due the Affordable Care Act. Nursing services saw an increase in lipid screenings. WIC services experienced a decrease in services while SART services and Women's way services saw an increase. Central Valley received a strategic prevention framework state incentive grant (SPF SIG) in the amount of \$259,669. The grant will allow Stutsman and Logan counties to work on prevention measures around adult binge drinking and youth alcohol access. Central Valley Health District is in the process of applying for the national public health accreditation and they have until November to submit the documentation. The Logan County nurse retired after 25 years of service. A nurse was not hired to replace this position. The plan is to have a current staff member travel to Logan County and provide an assessment for the need for services. The following is a list of other changes in 2013: moving to electronic medical records; federal program changes in MCH, Women's Way, Family Planning, and emergency preparedness; a new care was purchased; changes in billing and coding; and building updates. Central Valley received regional network funding of \$250,000 for state appropriated funding for partnerships among local public health departments. Central Valley is partnering with Barnes, Foster, McIntosh, LaMoure, Dickey, Wells, Stutsman, and Logan counties.

Bids were opened for gravel crushing and stockpiling. K D Hoyt, Inc.'s bid was returned due to no contractor's license. Bids were received by RTS Shearing, LLC; WM. D. Scepaniak, Inc.; and Gravel Products, Inc. RTS Shearing's bid was for \$4.09 per yard for ¾" class 13 gravel. WM D Scepaniak's bid is for \$4.40 per yard and Gravel Products' bid is for \$6.00 per yard. The county is looking to get 60,000 yards of gravel hopefully out of three pits. Ova made a motion, seconded by Neys to award the gravel crushing and stockpiling to RTS Shearing, LLC as the apparent low bidder. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Mickey Nenow, County Highway Superintendent presented his monthly report. The road department hopefully will be starting to do some crack sealing. The road department will possibly bring the seasonal staff back on next week. There were six applications received for the shop foreman position. Nenow will be starting the interview process next week.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen stated the average of felonies over the last eleven years was 187 felonies. The county had 181 felonies in 2013. Currently, the county has had 40 felonies for the first quarter. Fremgen reported he is busy with some serious cases in May such as a three day rape case, two day possession with intent to deliver OxyContin and alpha PVP, another two day rape case, three day attempted murder case, and a shaken baby case that could last two to three days. Fritz informed the commissioners the Assistant State's Attorney Naumann has had her first jury trial.

Fremgen requested authorization to hire a temporary summer law clerk. Fremgen stated how helpful last year's law clerk was. This position would be for approximately eight weeks during the summer of 2014 and would be paid at \$12.00 per hour. Fritz requested authorization to hire one or two staff to scan case files in the State Attorney's storage room. This position would be paid at \$11.25 per hours and would last approximately ten weeks during the summer of 2014.

Fremgen stated his office keeps the cases longer than the guidelines from the state. Some cases would need to be kept longer such as murders, DUI cases, and sexual deviant cases. The State's Attorney's Office has been scanning the current cases. Marks made a motion, seconded by Ova to approve the hiring requests for the law clerk and the document scanner as presented. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Schwartz made a motion, seconded by Marks to establish the early voting precinct which is at the Stutsman County Courthouse for May 26th to June 9th from 8:00 a.m. to 5:00 p.m. as well as Saturday May 31st and Saturday June 7th from 9:00 a.m. to 2:00 p.m. Motion Carried.

Neys made a motion, seconded by Ova to set the wages for poll works for the 2014 elections at \$12.00 per hour. Motion Carried.

Bradley received a request from CHS to rescind the bids for the road project for the construction of roads. The bids were due Monday, March 31st. The other bid deadline was extended so bidders had time to adjust their bids which is now May 6th. It is unknown at this time when the road project will move forward. Stutsman County will tabulate and keep track of the costs associated with this project. CHS also requested to possibly negotiate an option to purchase the right of way acquisitions from the landowners. Schwartz made a motion, seconded by Ova to accept the request to rescind the CHS road project as presented and have CHS negotiate their own land options. Motion Carried.

Marks made a motion, seconded by Neys to approve the North Dakota Department of Transportation's construction engineering services agreement for county federal aid project number SC-4707(055) which is located near Medina. It is 9.245 miles of bituminous surfacing and chip sealing. Motion Carried.

Bradley, Auditor/COO, stated the Social Services board meeting was cancelled this morning due to the weather. The county commissioners will be approving the Social Service bills now so they can get paid. It is the consensus of the commissioners to reschedule the Social Services board meeting on April 15, 2014 after the Stutsman County commission meeting.

Bradley presented a North Dakota Department of Transportation (ND DOT) safety intersection improvement for Highway 52 and US Highway 52 Bypass. The ND DOT will be doing three projects on this highway. It is the consensus of the commissioners to agree with this project as presented.

Schwartz made a motion, seconded by Ova to approve the monthly bills for payment. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

At 5:05 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – April 1st, 2014

At 5:20 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Robert Woodward, Jason Houge, Dale Marks, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Woodward to approve the minutes of the January meeting. Motion Carried.

Houge made a motion, seconded by Ova to approve the monthly bills. Roll call vote: Klose, Woodward, Houge, Ova, Marks, Schwartz, Neys voted aye.

Dennis Lorenz, Park Superintendent, presented camping fee ideas for Parkhurst since the county has experienced large volumes of campers coming in and staying for free. One idea is to have an honor box which is a metal box on a pedestal housed in concrete. Envelopes with a tear off stub would be provided for the campers to put a monetary amount in to camp for one night. The tear off stub would need to be attached to the camping unit. This system is used at Lake Sakakawea at Wolf Creek and the Army Corp of Engineers stated they have not had any problems with this process. The Corp of Engineers also patrols the campground. The Corp of Engineers charges \$10.00 per night per camping unit at Wolf Creek. The amenities are very similar between Wolf Creek and Parkhurst; the only difference is Wolf Creek has drinkable water and Parkhurst does not. The Valley City Corp of Engineers would have an honor box available for the

county to use. It was suggested to have two Stutsman County Park employees checking the honor box at the campground on a Monday and Thursday. The other idea is to have a camp host at the campground. The camp host could either stay for free or receive a percentage of the camp fees. Since there are no hook ups for a camper this option may not work. It was suggested to install a comment box. Marks made a motion, seconded by Schwartz to proceed with the honor box and charge \$10 per day. Motion Carried.

Lorenz requested permission to advertise for up to two part-time positions for summer help. Ova made a motion, seconded by Woodward to approve the request. Motion Carried.

A request to transfer Cabin 39 West Side from Myron and Karen Lee to Darron and Barb Orr was received. Schwartz made a motion; seconded by Houge to approve the transfer contingent upon the proper paperwork has been completed. Motion Carried.

Dennis Lorenz, Park Superintendent, presented his monthly report. Lorenz informed the commissioners a cabin owner has been allowing a visitor to bring in a fifth wheel camper every year and leaving it all summer for the last two years. The visitor, when Lorenz confronted him, stated he is fixing up the cabin. The commissioners suggested Dennis informs the visitor they can no longer park the fifth wheel camper at the cabin anymore.

Lorenz stated he received a phone call from Gahner Sanitation requesting to bid for sanitation services for the county. The commissioners informed Lorenz that this would have to be done through a formal bid process. Lorenz would need to determine what criteria he needs in the bid specifications.

The Park Department received the Game and Fish grant to do an 80 foot extension on the boat ramp to get it closer to the water. The grant is a 75/25 percentage split with the county's portion being 25 percent. The Dakota Anglers will pick up the 25% split for the county.

The Park Department received an \$80.00 check from the Rural Fire Department. This is for their annual fishing derby that was held in March.

At 5:50 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Schwartz. Motion Carried.

At 5:50 p.m., the Stutsman County Commission Meeting reconvened.

At 5:50 p.m., a motion to adjourn was made by Marks, seconded by Ova. Motion Carried.

ATTEST:

Casey J. Bradley
Auditor/COO

Mark T. Klose
Commission Chairman